

**AUDIT COMMITTEE
ESCAMBIA COUNTY SCHOOL BOARD
VERNON MCDANIEL BUILDING – 75 N. PACE BLVD - PENSACOLA, FLORIDA
HUMAN RESOURCES CONFERENCE ROOM, 1ST FLOOR**

APRIL 28, 2021

Meeting was advertised in the Pensacola News Journal on April 22, 2021 – Legal No. 4700204 1T

I. CALL TO ORDER

Tod Wilson, Audit Committee Chair, called the meeting of the Audit Committee to order at 12:04 p.m. in the Human Resource Conference Room, 75 N. Pace Blvd, 1st Floor, Pensacola, FL 32505. Those present were:

Tod Wilson	David Bryant, Director
Dr. Chula King (Via google meets)	Michèle Kiker, Sr. Auditor
Allison Jones (Via google meets)	McKenzie Lane, Auditor
Barbara White (Via google meets)	Jeanne Pilgrim, Audit Administration Specialist

Jeanne Pilgrim and McKenzie Lane recorded the minutes.

II. ADOPTION OF AGENDA

A motion was made by Dr. King and seconded by Mr. Wilson to adopt the agenda as presented. No further discussion. Motion passed unanimously.

III. PUBLIC INPUT – There was no public input

IV. APPROVAL OF MINUTES FROM MEETING OF NOVEMBER 30, 2020

A motion was made by Dr. King and seconded by Ms. Jones to approve the minutes for the November 30, 2020 meeting. No further discussion. Motion passed unanimously.

V. ITEMS FROM INTERNAL AUDITING

A. Items for Approval – Mr. Wilson amended approval, no discussion, Mr. Wilson approved.

1. Department Personnel Planning Document – Mr. Bryant explained due to changes within the department, the positions now include a Director, Audit Administration Specialist, Auditor, Senior Auditor and Technician.
2. 2021-2022 Staffing and Contract Recommendations – Mr. Bryant recommends approval of current staff for renewal of contracts.
3. 2021-2022 Department Budget – Mr. Bryant explained that he had received our 2021-2022 Budget requesting a 3% reduction. Mr. Bryant submitted the budget with this decrease and left funding for travel and training.

B. Items for Discussion

1. Staffing Update - Mr. Bryant explained that due to Mr. Mostert resigning, McKenzie Lane promoted to Auditor, and Jeanne Pilgrim (former employee) was hired to replace Ms. Lane. Ms. Pilgrim started in January in Audit Administration Specialist job.

2. Other Projects

- a. Investigations Update – Mr. Bryant updated the committee on an open investigation involving the booster club for the Ransom Middle School chorus program. The suspect has been arrested and awaiting trial. Mr. Bryant also notified the committee of a current investigation of a Charter School regarding an employee’s pay schedule. The investigation is currently in progress. Mr. Bryant stated he is available to discuss further as requested.
- b. FEMA Update – Mr. Bryant updated the committee on the status of FEMA projects. There is about \$12-13 M total in damages. Holm Elementary & C.A. Weis Elementary took on most of the damage.

A motion was made by Ms. White and seconded by Dr. King to approve the items for discussion. No further discussion. Motion passed unanimously.

VI. ITEMS FROM COMMITTEE MEMBERS – None.


VII. ANNOUNCEMENTS – None.

VIII. NEXT MEETING DATES (Tentative)
June 21 or 22, 2021

IX. ADJOURNMENT
The meeting adjourned at 12:13 p.m.



David J. Bryant – Director



Tod Wilson – Chair

2/1/22

Date